



## ARCHITECTURE & LANDSCAPE COMMITTEE

Required fees must be sent to the Park Boulevard Management Office before an application is reviewed. To file electronically: [ALC@UPCAI-FL.com](mailto:ALC@UPCAI-FL.com)

**Applications are to be submitted to PBM no later than 9:00 a.m. on Wednesday** to be included on the subsequent Friday ALC meeting. Applications submitted after this time will be reviewed at next Friday's ALC meeting.

All Applicants should review the ALC's "Home Improvement Guidelines" on the website [www.upcai-fl.com](http://www.upcai-fl.com)

DATE: \_\_\_\_\_ REVIEW FEE: \_\_\_\_\_ NEIGHBORHOOD: \_\_\_\_\_

HOMEOWNER: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

PHONE #: \_\_\_\_\_ E-MAIL: \_\_\_\_\_

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*Every submission **MUST** include **at least 3 photos** taken from different angles, showing existing areas where the work is proposed.*

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### DRIVEWAY/SIDEWALK PAVER INFORMATION:

- COLOR OF PAVERS (Please submit a sample paver brick) \_\_\_\_\_
  - INSTALLATION PATTERN: \_\_\_\_\_
  - ON A SEPARATE PAGE, DESCRIBE WORK TO BE PERFORMED IN AS MUCH DETAIL AS POSSIBLE.
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### EXTERIOR IMPROVEMENTS/LANDSCAPE CHANGES INFORMATION:

- **NEW ROOF**
    - COLOR OF ROOF TILES (Please submit a sample of roof tile) \_\_\_\_\_
    - STYLE OF TILE (barrel, slate, etc.) \_\_\_\_\_
  - **LANDSCAPE CHANGES:**
    - ON A SEPARATE PAGE, INCLUDE A PLAN OR SKETCH OF THE PROPOSED WORK ALONG WITH A DETAILED DESCRIPTION.
    - **TREE REMOVAL:** A certified arborist's written opinion with specific reason for the removal or treatment of a tree (i.e. roots lifting the sidewalk, tree diseased with Ganoderma or pine beetles, etc.), may be required.
  - **OTHER EXTERIOR CHANGES** (Check appropriate box)
    - ☐ POOL CAGE ☐ WINDOWS ☐ FRONT ENTRY ☐ GENERATOR ☐ OTHER
    - INCLUDE BROCHURES, ARCHITECTURAL DRAWINGS, OR ANY INFORMATION THAT WILL HELP INFORM THE COMMITTEE'S DECISION
    - ON A SEPARATE PAGE, DESCRIBE WORK TO BE PERFORMED IN AS MUCH DETAIL AS POSSIBLE.
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## EXTERIOR REPAINTING:

Please complete the spaces below and attach color chips. **A paint sample of the proposed body color, 1.5' X 3' and clearly outlined in painters' tape,** must be applied to the home in a position visible from the street to determine the relationship with the roof tile color, driveway color and to the neighborhood. Trim and door paint changes must be handled in a similar manner. Samples of each must be: (a) painted next to the body sample, (b) approximately half the size of the body sample, (c) outlined in blue painters' tape, and (d) placed clearly visible from the street.

<u>BODY COLOR - HOME</u>	<u>TRIM COLOR</u>	<u>DOOR/OTHER (if other: specify in box above)</u>
Manufacturer: _____ (e.g., Sherwin Williams)	_____	_____
Paint Number: _____ (e.g., SW 6379)	_____	_____
Paint Name: _____ (e.g., Jersey Cream)	_____	_____

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## TRIM BUFFER AREAS BETWEEN HOMES, GOLF COURSE, and OTHER NATUAL AREAS

- **NATIVE VEGETATION MAY BE TRIMMED TO A HEIGHT OF NO LESS THAN 3 ½ FEET.**

Check boxes below signifying your acceptance of these terms

☐ I have read and understand the criterial for trimming buffer areas as outlined in the ALC's "Home Improvement and Landscape Guidelines"

☐ I am responsible for notifying Park Boulevard Management upon completion of the project.

- **INCLUDE A MINIMUM OF 3 PHOTOS OF THE AREA(S) TO BE TRIMMED.**
- **ON A SEPARATE PAGE, INCLUDE A PLAN OR SKETCH OF THE PROPOSED WORK ALONG WITH A DETAILED DESCRIPTION**

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## SCHEDULE OF FEES

Each application must include a check in the amount of the appropriate fee, made payable to UPCA. If you are unsure as to the applicable amount, please contact the committee at [alc@upcai-fl.com](mailto:alc@upcai-fl.com) for information. The following schedule of review fees is issued as a guide. Each submittal is reviewed and assessed independently (*additional fees may apply*). The review fee is subject to change.

Application to rebuild a home in entirety or substantially ( <i>fee dependent on neighborhood</i> )	\$1500.00
Application for major remodeling or home extensions ( <i>2<sup>nd</sup> story bonus rooms or adding rooms</i> )	\$ 750.00

Applications to install the following items: satellite/antenna/dish, invisible dog fence, coach lights, landscape lighting, geothermal or heat pump installation, external generator, hurricane shutters, solar panels for pool or home, solar film on windows, repaint home and/or accent colors (*doors, shutters, etc.*), screen/enclose/extend lanai, hardscape additions (*fountains, statuary, dog runs, etc.*), changes to landscape plan or pond bank retaining walls or stabilizing treatment and all other applications.

\$ 25.00

ADDITIONAL INFORMATION