

From: Park Boulevard Management, LLC pbm@upcai-fl.com
Subject: COVID-19 Emergency Management Plan - Update #2
Date: March 19, 2020 at 4:39 PM
To: whytejo@comcast.net



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Dear Homeowners,

The Community Association and Club management teams in consultation with Board leaders, are working tirelessly to evaluate and revise the comprehensive Emergency Management Plan that we shared with you on March 16th. We are also paying close attention to your feedback. We remain committed to reducing the risk for those who live in University Park and our staff while continuing to provide residents and guests reasonable access and appropriate services.

These updated and revised restrictions, indicated in red, closings and limited access conditions will be in place until further notice but could likely extend for additional weeks. We are closely monitoring all communications from state and local government agencies and will follow all directives from our Governor.

First and foremost, if you are ill turn around! Executive order 20-68 issued by Governor DeSantis requires all food service employees to pass the following screening before reporting to work. We ask that if any of these conditions applies to you as a resident (or to your guests/visitors/tenants), that you

PLEASE follow a very strict “social distancing” approach or follow a 14 day self-isolation period.

- Any person infected with COVID-19 who has not had two consecutive negative test results separated by 24 hours.
- Any person showing, presenting signs or symptoms of or disclosing the presence of a respiratory infection including cough, fever, shortness of breath or sore throat.
- Any person who has been in contact with any persons known to be infected with COVID-19, who has not yet tested negative for COVID-19 within the past 14 days.
- Any person who traveled through any airport within the past 14 days
- Any person who traveled on a cruise ship within the past 14 days.

The Community Association

- All homeowners/residents are asked to stay home and follow strict social distancing guidelines at all times and on all occasions.
- Limit outside the Park activities to essential medical, pharmacy and food supply/purchasing only.
- Limit all visitors to essential guests only and update DwellingLive with all guests and vendors.
- Non-registered guests will not be granted access to University Park.
- Postpone all non-essential work on your property and limit it to outdoor work if at all possible.
- Outdoor vendor services including pool and landscaping may continue until further notice.
- *If you rent your property, please do not approve (or have authorized by your agent) any new rentals at this time. We are confident that your visitors will understand.*

Neighborhoods

- Cancel all neighborhood social gatherings.
- *Following your feedback, Neighborhood pools may be used by residents for regular exercise and therapeutic reasons but please, no social*

gatherings at these pool facilities.

- *Residents are asked to always use sidewalks when walking and refrain from walking or running in the roads. Several dangerous near misses have been reported.*
- *Bike riders: You are asked to use caution and be aware of your surroundings including vehicle and golf cart traffic. Piggybacking at the gates is dangerous and should be avoided. If you do not have the pedestrian gate access code contact Kathy Allen at 941-355-3888 ext. 103.*

Board and Committee Meetings

- All board and committee meetings are CANCELLED including the Chair Council and Architectural and Landscape Committee meetings.
- Any and all urgent board meetings will be conducted via email or video conferencing.

Sales/UPCAI Offices

- The office is closed and all communication should be via phone or email. Main number is 941-355-3888. Follow the prompts for individuals or departments.
- *Applications for new vehicle barcodes will likely be suspended at some point soon. Please plan ahead and take care of this now. Residents can still obtain and return forms via email and roving patrol will come and put the barcode on your car parked in the driveway.*

Gatehouse Procedures

- *Our management of access control at the gate is based on your authorizations in DwellingLive and we are now following a strict “no exemptions” approach. Please take a moment to review your guest and vendor authorizations in DwellingLive and make sure they are appropriate for this time. In particular, we draw your attention to any blanket authorizations that you may have given for example to “any and all MLS realtors”.*
- *We have implemented social distancing practices at the gate to avoid personal contact between our gate staff and visitors and have accordingly modified a number of procedures including issuing gate*

passes and examining driver's licenses.

- *Following your feedback, general gate access will be granted to delivery services from the following vendors and service providers: Shipt, Instacart, Publix, Costco, Sams Club, CVS, Total Wine, Target, The Fresh Market, Walgreens and Walmart. These are in addition to the standing authorizations for Amazon, UPS, FedEx and USPS. Others should be authorized individually by homeowners in DwellingLive.*
- All other access will be limited to registered vendors and guests and homeowners, tenants and vendors with barcodes.
- Daily golfers must be registered on the daily tee sheet.
- No casual visitors for lunch at the Park Grille will be admitted.

Real Estate Sales and Open Houses

- Realtors must be entered into DwellingLive individually by the homeowner selling their home.
- *Open houses have been suspended until further notice and no open houses are to be conducted.*

The Country Club

Administrative Offices

- Closed to walk-in traffic. All communication will be via phone or email.
- *Payments for both Club and Community and Summer Membership Applications may be deposited in the receptacle outside the admin office.*
- Main phone number for the Club and Community Association is 941-355-3888.

Food and Beverage

- *All à la carte food service will be suspended at the close of dinner on Friday, March 20th when we will begin CARRY OUT FOOD SERVICE ONLY. Watch for more information tomorrow and a new all day menu.*
- The Varsity Club and Card Room are CLOSED with no access for card or table games, TGIF and Wednesday night happy hour.
- All upcoming Member Events including Trivia Challenge on March 26th, The Comedy Magic Dinner Show on March 28th and LGA Member Guest

on March 24th are CANCELLED.

- *The April 2nd Trivia Challenge, April 5th Name that Tune Trivia and Canard Wine Dinner on April 7th are also CANCELLED.*
- *A decision regarding Seder Dinner, Easter Bunny Lunch and Easter Brunch will be made no later than April 1st but it is likely that they will all be CANCELLED.*
- All Buffet Style meals including Sunday Brunch and Monday Soup, Salad and Sandwich Buffet are CANCELLED.
- À la carte lunch will be served Thursday, March 19th and Friday, March 20th.
- À la carte dinner service will end on Friday, March 20th.
- All remaining lunch or dinner dining will be by reservation only so we can manage the 50% occupancy rule.
- Call 941-355-3888 ext. 247 for dining reservations.
- Carry out orders will be taken for any food items on our menu and curbside service will be available.
- Carry out food orders may be made by calling 941-355-3888 ext. 246 or 247.
- Click below for the current menus.

Lunch Menu

Friday Dinner Menu

Golf

- The Golf Course will remain open.
- *Every precaution is being taken relative to the safety of our staff, members, guests and golfers when playing golf.*
- *All club and golf industry cart sanitation protocols are being followed.*
- The two members per private cart rule has been suspended until such time as the COVID-19 restrictions have been lifted.
- *All player requests to ride as a single in a golf cart will be honored. Couples or pairs of players who arrive together will otherwise be paired up in carts.*
- *All players are asked to remove and discard all personal use items including tissues, cups and straws etc.*

- *All post game member/ guest gatherings will take place outside on the Café space permitting through Friday, March 20th at which time the Café will close and the only food service will be take away items from the Turn Café.*
- *Rental clubs have been discontinued.*
- All players in a tee time much be registered and their names must appear on the tee sheet to gain entry at the front gate.
- The Golf Pro shop is open for registration and payment only. No casual browsing or shopping.
- Golf balls on the range are to be used at your own risk. Use proper hand sanitation procedures after touching any ball that is not your own.
- Rakes in traps will be removed.
- All players are asked to discard scorecards and pencils at the end of each round.
- Golf lessons with appropriate social distancing continue to be available and can be booked by calling the golf pro shop at 941-355-3888 ext. 242.

Tennis & Fitness

- The Tennis & Fitness Centre is CLOSED including after-hours key fob entry.
- All Fitness Classes are CANCELLED *including outdoor sessions led by an instructor. Members may exercise together outside as long as they are maintaining the six foot social distancing guidelines and bringing equipment and mats from home.*
- All indoor personal training sessions are CANCELLED.
- *Tennis staff will be greeting members outside the front door to provide tennis court assignments.*
- Outdoor tennis games and lessons conducted with proper social distancing continue. *Social distancing with great care given to the handling of tennis balls to avoid transmission of the COVID-19 virus.*
- Court reservations should be made via Chelsea or by calling 941-355-3888 ext. 237.
- *Communication with tennis pro shop staff is available by* calling 941-355-3888 ext. 237.
- The Golf Course will remain open
- The two members per private cart rule has been suspended until such

time as the COVID-19 restrictions have been lifted.

- Golf lessons with appropriate social distancing continue to be available and can be booked by calling the golf pro shop at 941-355-3888 ext. 242.

Croquet

- *Croquet continues to be available with social distancing practices in place and particular attention paid to touching equipment and croquet balls after others.*

We acknowledge and appreciate the hardship that these restrictions will create for our homeowners and members and appreciate your support as we work to create a safer environment for all.

Information regarding personal actions you can take including social distancing, hand washing and such is readily available online via the links provided below. The focus of this communication is to let you know what actions we are taking within the community and at the club.

[CDC Website](#)

[Florida Health Website](#)

Regards,

John Whyte
UPCAI Board President

Bob Wood
University Park Recreation District
Board Chair

Laurie Evans
General Manager

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You are receiving this email because you are a homeowner in University Park.

Our mailing address is:

UPCAI
8301 The Park Boulevard
University Park, FL 34201

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